

TQM Wealth Partners, LLC's Business Continuity Plan

TQM Wealth Partners has developed a Business Continuity Plan on how to respond to events that significantly disrupt our business. Since the timing and impact of disasters and disruptions is unpredictable, we will have to be flexible in responding to actual events as they occur. With that in mind, we are providing you with this information on our business continuity plan.

Contacting Us – If after the occurrence of a significant business disruption you cannot contact us as you usually do at 781-990-3599, you should go to our website at: www.tqmwealthpartners.com. If you cannot access us through either of those means, you can contact your account's custodian for instructions on how you access to funds and securities, enter orders and process other trade-related, cash and security transfer transactions for your account. Charles Schwab, Inc. can be contacted directly at 800-515-2157.

Our Business Continuity Plan – We plan to quickly recover and resume business operations after a significant business disruption and respond by safeguarding our employees and property, making a financial and operational assessment, protecting the firm's books and records, and allowing our clients to transact business. In short, our business continuity plan is designed to permit our firm to resume operations as quickly as possible, given the scope and severity of the significant business disruption. Our business continuity plan addresses: data backup and recovery; all mission critical systems; financial and operational assessments; alternative communications with clients, employees, and regulators; alternate physical location of employees; critical supplier, and contractor; regulatory reporting; and assuring our clients prompt access to their funds and securities if we are unable to continue our business.

Varying Disruptions – Significant business disruptions can vary in their scope, such as only our firm, a single building housing our firm, the business district where our firm is located, the city where we are located, or the whole region. Within each of these areas, the severity of the disruption can also vary from minimal to severe. In a disruption to only our firm or the building housing our firm, we will transfer our operations to a local site when needed and expect to recover and resume business as quickly as possible. In a disruption affecting our business district, city, or region, we will transfer our operations to a site outside of the affected area, and recover and resume business within a reasonable time period. If the significant business disruption is so severe that it prevents us from remaining in business, we will assure our client's prompt access to their funds and securities.

For more information – If you have questions about our business continuity planning, you can contact us at 781-990-3599 or jbakovic@tqmwealthpartners.com.